

By-laws  
Board of Trustees  
Of  
The Cairo Regional Centre for International Commercial Arbitration  
(Article 1)

Formation of the Board of Trustees

The Cairo Regional Centre for International Commercial Arbitration (“CRCICA” or “the Centre”) shall have a Board of Trustees consisting of ten (10) members at least and thirty (30) members at the most to be appointed in consultation with the Asian African Legal Consultative Organization (AALCO) from amongst eminent African and Asian personalities specialized in the fields of international arbitration, law, business, trade, investment and international relations. The Board of Trustees may include up to 20% of its members from outside the Afro-Asian Region from amongst figures specialized in the aforementioned fields.

Apart from Egyptian members, the Board of Trustees shall not include more than three members of the same nationality.<sup>(1)</sup>

(Article 2)

The Board of Trustees, at its first meeting, shall elect from amongst its members, a Chairman and two Vice-Chairmen. The Chairman shall be of Egyptian nationality, while one Vice-Chairman shall be from Asia and the other shall be from Africa. The term of office of the Chairman and the Vice-Chairmen shall be four renewable years.

The Chairman and the Vice-Chairmen shall be elected by acclamation or secret ballot. The candidate who receives the highest number of votes shall be elected. The Chairman of the Board of Trustees shall continue to hold office until a new Chairman is elected.

(1) Amended on 10/12/2017 replacing the phrase “two members” with «three members».

### (Article 3)

#### Term of the Board of Trustees

The term of the Board of Trustees shall be four years, which may be renewed once for a similar term, unless otherwise determined due to special circumstances.

### (Article 4)

#### Functions of the Board of Trustees

The Board of Trustees shall carry out, in particular, the following functions:

- a. appointing the Director of the Centre in consultation with AALCO for a four-year term, which may be renewed once for a similar term, unless otherwise determined due to special circumstances. The Director shall continue to hold office until a new Director is appointed;
- b. setting down the general policy for achieving the objectives of the Centre;
- c. ratifying the Auditor's report for each fiscal year;
- d. approving and supervising the implementation of the annual action plan of the Centre;
- e. adopting the Arbitration, Mediation and other Alternative Dispute Resolution (ADR) Rules and procedures under the auspices of the Centre, as well as any amendments thereto;
- f. approving the Centre's standards regarding the selection of arbitrators, mediators, conciliators and experts for disputes conducted under its auspices, especially those regarding which the Centre acts as the appointing authority;
- g. approving the panels of international arbitrators, conciliators and technical experts of the Centre, as well as any necessary amendments (additions or omissions thereto); and
- h. deciding on matters referred thereto by the Advisory Committee of the Centre.

The Board of Trustees may delegate some of its functions to the Director of the Centre or to the Advisory Committee of the Centre for making the necessary decisions. The Director of the Centre shall present a report to the Board of Trustees on the procedures taken or decisions made according to the delegated functions.



## (Article 5)

### Meetings of the Board of Trustees

The Board of Trustees shall hold meetings at least once a year. It shall also hold meetings upon an invitation by the Chairman of the Board of Trustees, the Director of the Centre, or one third of the members of the Board of Trustees. There shall be no required quorum for the validity of the meetings of the Board of Trustees. However, if the subject of the meeting is the appointment of the Director of the Centre or the renewal of his/her mandate, the absolute majority of the members of the Board of Trustees must be present.

The meeting shall continue until all items on the agenda are discussed.

The meeting shall be presided over by the Chairman of the Board of Trustees or, in the event of his/her absence, by the oldest Vice Chairman. In the event of the latter's absence, the second Vice Chairman shall preside over the meeting. In the event of the absence of both the Chairman and the two Vice Chairmen, the Director of the Centre shall preside over the meetings of the Board of Trustees.

The Director of the Centre shall prepare the draft agenda of the meetings of the Board of Trustees, and shall include thereon any matters he/she deems necessary or those which the Chairman of the Board of Trustees requests to be enlisted on the draft agenda, which shall be approved by the Board of Trustees at the beginning of its meetings.

The proceedings of the meetings shall be recorded unless the Board of Trustees decides otherwise.

The minutes of meetings shall be prepared to record the discussions held and different views, as well as the resolutions passed and recommendations made at the meetings. The minutes of meetings shall be approved by the Chairman or his/her substitute, as well as by the Director of the Centre.



#### (Article 6)

### Resolutions of the Board of Trustees

Resolutions and recommendations of the Board of Trustees shall be made upon the approval of the majority of votes of the members, either present in person or by proxy issued to another attending member. Resolutions and recommendations may be passed by circulation whenever deemed necessary. However, if the decision relates to the appointment of the Director of the Centre or the renewal of his/her mandate, the absolute majority of the votes of the members shall be required.

In case of a tie vote, the Chairman or his/her substitute shall have the casting vote.

#### (Article 7)

### Sub-Committees of the Board of Trustees

The Board of Trustees may form permanent or temporary sub-committee(s) from amongst its members and assign same certain tasks during the periods falling between the meetings of the Board of Trustees.

The Board of Trustees shall review and approve the reports of such sub-committees and shall make the necessary decisions and recommendations in regard thereof.

The sub-committees shall be in charge of setting the necessary rules and procedures regulating the accomplishment of their assigned missions.

#### (Article 8)

### Honorary Membership of the Board of Trustees

The Board of Trustees may decide, by a majority of the votes of two thirds of its members, to grant honorary presidency or honorary membership of the Board of Trustees to an Asian or African eminent personality, in recognition of his/her effective contribution to the field of international commercial arbitration, fostering economic development strategies in the Afro-Asian Region or for his/her contribution to the promotion of the Centre's role and the realization of its goals.

